

## PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD OF TRUSTEES

A regular meeting of the Brown County Library Board was held on **December 12, 2024**, at **10:30 a.m.**  
Central Library, 515 Pine Street, Green Bay, WI 54301

**PRESENT:** BRIAN ANDERSON, ANNETTE AUBINGER, KATHY PLETCHER, DAVID RUNNING, KIM SCHANOCK, and JOHN VAN DYCK.

**EXCUSED:** MARISSA MELI, JAYME SELLEN, and WENDY WOODWARD.

**ALSO PRESENT:** Sarah Sugden, Emily Rogers, Sue Lagerman, and Curt Beyler (Administration).

1. **CALL TO ORDER** Kathy Pletcher called the meeting to order at 10:46 a.m.
2. **APPROVE/MODIFY AGENDA AND MINUTES. Motion** by Anderson, seconded by Running, to approve the agenda and minutes. **Motion carried.**
3. **COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC** No public present.
4. **UPDATE ON DELIVERY OF PUBLIC LIBRARY SERVICE TO RURAL COMMUNITIES IN BROWN COUNTY**  
Pletcher reported that OneDenmark's celebration was nice –Running, Lagerman, and Sugden attended. There were 75-80 attendees overall. OneDenmark closed on the building on the same day! The RFP was released on 12/11. The budget adjustment moves to County Board for approval on December 18. This will give the library board jurisdiction of the funds for distribution. If things progress as expected, construction should start by July 1. Sugden has been playing phone tag with Pulaski officials who are still wrapping up their budget process.
5. **DISCUSSION AND APPROVAL REGARDING LEASE NEGOTIATIONS AND RENTAL RATES FOR JOB CENTER SPACE AT CENTRAL LIBRARY** The Job Center will move into Central before the ADRC does. Sugden has engaged the services of Ryan Krumrie, commercial real estate attorney, to help with lease negotiations. Job Center needs lease numbers before the end of January. They will occupy the northeast corner of first floor; a partition wall will be erected. This is a temporary space. Their mobile job lab will move to Central's parking lot in January.
6. **DISCUSSION AND APPROVAL REGARDING 2025 LIBRARY CLASSIFICATION AND COMPENSATION SCALE**  
This proposed scale comes from the County. COLA increases are added to the base amount; and the midpoint and maximum amounts are calculated from the base. **Motion** by Van Dyck, seconded by Anderson, to approve the 2025 classification and compensation scale. **Motion carried.**
7. **DISCUSSION AND POSSIBLE ACTION REGARDING NEW VISION FOR FUTURE COLLABORATIVE MODEL CENTRAL LIBRARY/ADRC/JOB CENTER** Concerns expressed included the loss of the library's vision. It was confirmed that this model does not include the ADRC's central kitchen. Compromises were made by all parties during the design process. The spaces designated for the children's and Local History spaces were intentional. Sugden is confident in that the process will give everyone what they want. This is a \$23M project and the County Executive is confident in advocating for and acquiring \$20M. The Department of Workforce Development is interested in the project as well. Funding gap will be covered by fundraising. The Library's Capital Improvement Plan (CIP) includes \$3.4M for Central Architectural and Engineering services. Multiple MOUs with the ADRC will be created. The Job Center is more like a tenant.  
Van Dyck noted that the library building is a 90K sq ft building whose total isn't needed for library services and the library is totally responsible for it. Anything that can be done to offset expenses will help. He said that the County Board won't give \$15-20M to the library alone. The ADRC is popular and is a good partner. A mutual project for a large group bodes well for the County Board. Van Dyck likes the conceptual idea but feels something is missing. He feels that it is moving fast and thinks it needs a lead-up. He suggested engaging Ed & Rec to gain acceptance on the concept. Running would like a commitment from city on parking.  
Van Dyck suggested that Sugden brokers a joint meeting of Human Services and Ed & Rec for Sugden and Christiansen to present concept. Sugden and Christiansen discussed presenting to oversight committees in February instead of January. Christiansen and Sugden plan to meet individually with supervisors. The initial question is going to be what matters to the County Board. The collaboration and ensuing activity should be highlighted. Currently, it feels too confined – not public enough. Anderson is concerned about support and agrees that it would be beneficial to

present to committees and seek provisional support. That would help diminish the feeling that this is premature.

Don't lose anything by waiting a month. Patrick Evans, Emily Jacobson, Ron Antonneau, Dan Theno, Sugden, Sellen, Christiansen, ADRC, Bob Johnson, and Job Center. It was suggested to have the County Executive call a meeting to have an informational conversation with a short presentation. How the county and its citizens benefits should be part of the conversation. It would be beneficial to obtain testimonials from ADRC users, especially those in rural areas. The Job Center needs a champion.

**Motion** by Running, seconded by Anderson, to direct staff to engage in further planning and cooperation with ADRC, DWD, and Brown County partners as discussed. **Motion carried.**

**8. DISCUSSION AND APPROVAL OF LIBRARY BUSINESS**

**9. LIBRARY DIRECTOR'S REPORT** Reindeer Cheer is taking place at the East Branch this afternoon from 4-7 pm.

**10. PRESIDENT'S REPORT** None.

**11. OTHER BUSINESS**

**12. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW** It was announced that this would be David Running's last board meeting as he is not seeking another appointment. Running was thanked for his commitment to the Board and his years of service.

**13. ADJOURNMENT** **Motion** by Running, seconded by Anderson, to adjourn the meeting at 11:50 a.m. **Motion carried.**

**NEXT REGULAR MEETING:**

**January 16, 2025 5:15 pm | Central Library**

Respectfully submitted,  
Sue Lagerman | Recording Secretary